

Allen College

Admission Information

Welcome to Allen College!

Congratulations! You are on the path to a successful and fulfilling career in healthcare. Please refer to the details below to help navigate the post admission process.

- **Read Everything Carefully!** This is the most essential step. You will receive a number of emails and mailed communications from the Admissions Team and your program. Take time to read everything carefully, and we will walk you through everything you need to do before starting classes.
- **Update and Confirm Contact Information.** It is especially important that we have an active email on file, preferably not a school-affiliated email. Email admissions@allencollege.edu with contact information changes.
- **Apply for Financial Aid.** If you haven't completed your *Free Application for Federal Student Aid (FAFSA)* for the upcoming school year, don't worry, it's not too late! Your FAFSA must be submitted prior to July 1 to be considered for state grants; however, you can still be considered for federal aid after July 1. Contact financialaid@allencollege.edu with questions.
- **Check out Institutional Scholarship Opportunities.** Allen College awards hundreds of thousands of dollars each year in institutional scholarships. The Allen College Institutional Scholarships application is typically open from early to mid-November through January for the upcoming academic year. As part of the scholarship application process, you are required to complete a FAFSA. Check out the Allen College website for scholarship opportunities from other organizations.
- **Maintain Admission Requirements.** Remember that program admission criteria must be maintained. The best way to ensure a smooth transition to Allen is to send an updated official transcript at the end of each semester. Review the enclosed Transfer Credit Evaluation carefully. If you have missing general education requirements, make a plan to complete them before starting at Allen.
 - Accelerated and Traditional BSN students only: Don't forget to provide proof of your CNA
- **Watch the Postal Mail.** After the registration fee is received, you will receive an essential packet in the mail directly from your program outlining additional requirements that must be completed by the due date in the packet.
- **Watch your Email.** Approximately 6 to 8 weeks before orientation, you will receive an email with the program orientation schedule, instructions for accessing your Allen College email, and other training that needs to be completed before orientation. *Review this email carefully.*
- **Technology Requirements.** A laptop is required. The computer can be either Windows or Apple based but cannot be a Chromebook or an iPad. The device must include the following:
 - Web camera, microphone, and headphones
 - Compatibility with exam proctoring software (refer to Technology Requirements webpage)
 - Latest version of Microsoft Office365 (Provided free of charge by the College)

The Admissions Team is here to help and wants your transition to Allen College to be as seamless as possible. Contact us anytime at admissions@allencollege.edu or (319) 226-2014.